

18 November 2024

Dear Guardians,

## Gx Mandatory Inclusion of OHS Requirements in Informal Tendering

In the previous fiscal year (FY23/24), the Generation Office of the Group Executive, Occupational Health and Safety (OHS) Department carried out a thorough Contractor OHS Baseline Audit across all Business Units, and a significant gap was found ***Safety requirements were not included with the Requests for Quotations (RFQs) across the Generation Business.***

This omission puts Eskom at significant legal and operational risk, as the organization is legally obligated to communicate all Health and Safety risks associated with any given scope of work and ensure that the Suppliers/Service Providers are registered with Workman's Compensation and in good standing with the fund.

**The following Occupational Health and Safety (OHS) legal stipulations must be included with each RFQ:**

- The Occupational Health and Safety Act Section 37(2) agreement must be duly signed by both the supplier and Employer representatives (Contract custodian/End User/ Service Manager/Project Manager)
- The supplier must provide a valid letter of good standing. Access to the site for delivery will be denied if this document is not valid, as this guarantees the supplier's compliance with compensation requirements under applicable laws.
- Suppliers working independently and not eligible for registration with the compensation fund must furnish Eskom with a member benefit statement of insurance coverage, including life and disability benefits, with a minimum fund of R500,000.

**The supplier will be required to ensure that the following safety requirements are always complied with while on Eskom site/Eskom property:**

- Drivers shall be in possession of a valid driver's licence as proof of authorization to drive.
- Eskom shall not pay any compensation due to time delay caused by the following but not limited to emergency exercises, work stoppages etc.
- No passengers shall be allowed to be transported on the back of LDV.s (bakkies) or Trucks.
- Adherence to all Eskom Life-saving rules. (i.e., Rule 3 Buckle up, and 4 Be Sober in cases where the contract relates to delivery of goods)

**This memorandum is effective immediately.** Should you have any queries with regards to the mandatory OHS contractual requirements, kindly contact OHS, at BU level or at the Office of the GE OHS&S.

Kind regards

**Revive Mkansi**Senior Manager OHS&S  
Generation OGE